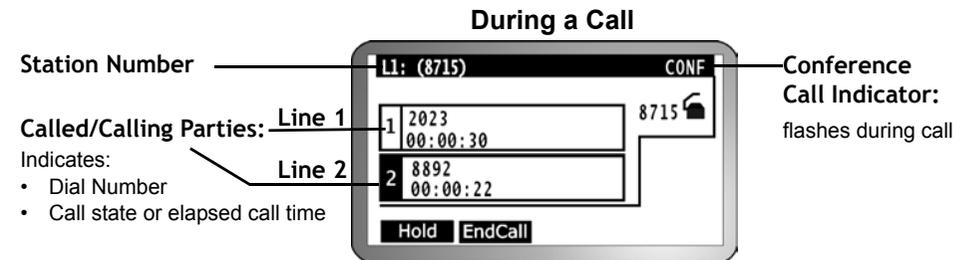


- Answer Waiting Message:** MSG
- Redial:** REDIAL
- View Calls:** CallLog > Dialed Calls or Missed Calls or Received Calls

Making and Receiving Calls

Dialing Method	Procedure
Dialing a Number	Dial number, OK
Speed Dial	SPKR SPD , Enter SPD access #, OK
Phone Book (DIR)	DIR, Enter Phone Book access #, OK Dial or DIR Dial
Call Log	CallLog , Choose List Type, Navigate to dial number in list, Dial
Answer Call	Answer or SPKR or Lift Handset
Reject Call	Reject



Transfer: XFER, Dial Destination #, **OK**, XFER

Transfer and Announce:

- XFER, Dial Destination #, **OK**
- Announce Call
- XFER to transfer call and disconnect your station

3-way Conference: **CONF**, Dial Destination #, Wait for party to answer, **CONF**

Using this Guide

> Navigate to the required item and press **OK**.

Save Press the left arrow a few times until you reach the "Quit Confirm" screen. Navigate up/down to select Yes and press **OK**.
or
Press **SPKR** twice and return to idle after automatic save.

For a complete description of the phone and its feature operations, see the **T207S and T208S Telephone User Guide**.

Configuring Phone Features

These items may also be programmed from your PC by browsing to the phone's IP address. To view the phone's IP Address: **Config > 5.Info >**  until you reach: **IP Address**. Username default=user or your extension number. Password default=1111

Auto Answer	Config > 8.Auto Answer > On/Off > Save
Blocking List - Add Number	Config > 16.Blocking List >  ... (to choose access#), Edit , Enter Dial # , OK , Save
Blocking List - Remove Number	Config > 16.Blocking List >  ... (to choose access#), Del , OK , Save
Call Forward All	Config > 7.Call Forward > 1.Always Forward > 1.Toggle > On/Off > 2.Forward Number > Enter Destination # , OK , Save
Call Forward Busy	Config > 7.Call Forward > 2.On Busy Forward > 1.Toggle > On/Off > 2.Forward Number > Enter Destination # , OK , Save
Call Forward No Answer	Config > 7.Call Forward > 3.No Answer Forward > 1.Toggle > On/Off > 2.Forward Number > Enter Destination # , OK > 3.No Answer Timer > Enter Time in Seconds , OK , Save
Do Not Disturb	Config > 6.DND > On/Off > Save

Phone Book	<ol style="list-style-type: none"> Config > 12.Phone Book > Dial phone book access #, OK or  ... (to choose access#), Edit, choose one of the following to edit: <ul style="list-style-type: none"> Name, Enter Phone Book Contact name from dial pad, OK Number, Enter Dial #, OK Ring, Enter Ring Type #, OK Save <div style="border: 1px solid red; padding: 2px; margin-top: 5px;"> <p>Tip! Enter phone book <i>Name</i> in order to view name instead of dial number for incoming calls.</p> </div>
Phone Lock	Config > 9.Phone Lock > On/Off > Save
Phone UnLock	Enter PIN Code (1111 = default), OK
Programmable Buttons: Speed Dial Type	Config > 14.Program Button > Buttonx > Button Type > Speed Dial > Button Speed Dial > Enter Dial # , OK , Save
Speed Dial Numbers (SPD)	Config > 13.Speed Dial >  ... (to choose SPD access#) > Edit , Enter Dial # , OK , Save